**CURRICULUM COMMITTEE [DRAFT]**

Minutes

November 20, 2015

Present: Dustin Bare, Dave Bradley, Jackie Curry, Bev Forney, Sue Goff, Mike Mattson, Lilly Mayer, Tracy Nelson, Nicole Rosevear, Cynthia Risan, Polly Schultz (chair), Laurette Scott, April Smith, Tara Sprehe, Jaime Wood, Gwenda R. Oshiro, TJ Holland (ASG), Carol Dodson, Jackie Flowers, Terry Mackey, Dru Urbassik (recorder)

Not Present: Matthew Altman, Chippi Bello, Sue Caldera, Lars Campbell, Phillip King, Barry Kop, Carrie Kyser, Brenda Marks, Andy Mingo, Shelly Tracy, Bill Waters

1. **Welcome & Introductions**—Polly Schultz
2. **Minutes**

The November 6th meeting minutes were reviewed.

Update Polly’s name, switch Glenda’s last names,

**Action: Committee members voted to approve meeting minutes.**

1. **Consent Agenda**

Item #1: Course Number Changes

Item #2: Course Credit/Hours Change

Item #3: Course Title Change

Item #4: Outlines Reviewed for Approval

**Action: Committee voted to approve Consent Agenda**

1. **Informational items**

None

1. **Old Business**
2. **Outline Review Tracking Update**
   1. Dru reviewed the updated tracking sheet that was emailed to the review teams earlier in the week
3. **New Business**
4. **Courses to be reinstated**
   1. **HUM-235-** wanted it for winter term, had the outline approved in January 2015
   2. **SSC-235-** wanted it for winter term, had the outline approved in January 2015
   3. **Suggestion to look at 3 year cycle of inactivating courses**
      1. Some courses go through a four or five year cycle of being offered, which does not work well with a three year deactivation cycle
      2. Is this an ISP?
         1. If so, what is the exact wording
      3. Dru will see if there is something that links this deactivation cycle to state regulations and will bring updates for the next CC meeting
   4. **Approved to reactivate**
      1. Dustin will let his advisors know that the course is available
         1. the course is not in the print schedule
         2. the course is in the online registration system
5. **Open Discussion**
   1. No other items

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| **Next Meeting for 2015-16: November 20, 2015 CC127 8-9:30am** |